

**HESLINGTON PARISH COUNCIL**

**MINUTES OF A MEETING HELD IN THE MEETING ROOM**

**TUESDAY 16 JULY 2024 AT 7.30PM**

**Councillors Present:** David Blacketer Pauline Bramley  
Richard Bramley John Garner  
Bev Heap Rose Hilton

**In Attendance:** Fiona Hill – Parish Clerk  
Anna Batin and Alix Newbatt Simpson – Run For All

**Public Present:** 1

**Public session matters raised:** None

Run For All spoke to the meeting about the Yorkshire Marathon, specifically:

- Emergency access for residents, carers, animal care
- Control room contacts
- Access arrangements

**24/203 a) To receive apologies for absence given in advance of the meeting:**

\* Parish Councillor Tom Percy, Caleb Pell and Zena Richards  
City of York Councillor Kate Ravilious

**b) To consider the approval of reasons given for absence:**

\*Resolved / Approved - (Unanimous)

**24/204 To record declarations of interest in items on the agenda:** None

**24/205 To approve the minutes of the Parish Council meetings on 18 June 2024:**

Resolved / Approved (Unanimous)

**24/206 To discuss matters arising from previous minutes:**

- Nature Recovery Areas – Future Plan – The Parish Council had contacted Craig Rigston, Natural England to request written information as promised. The Parish Council had received information about Bee Orchids, which has been uploaded the website. The Parish Council would look into an additional tab on the website for Nature Recovery. More contributions will be requested in the next newsletter.
- Double Taxation – The Parish Council had asked for information on the policy/procedure for deciding what is granted, not reply received, so this would be chased up.
- Tree Maintenance – Main – The Parish Council would obtain a quote from Lewis Tree Services for the care and maintenance for the good growth/benefit of the ten trees, along Main Street, which are within the Conservation Area.
- Yorkshire Water – Road works investigating subsidence of underground drain/sewer opposite The Deramore to commence w/end 4<sup>th</sup> Sept.

**24/207 To receive updates on long-standing matters:**

- Meeting Room - Roof works:

Chairman's Signature .....

Date.....

The ACRE Grant had been accepted, but the Heritage grant application had been rejected. The Parish Council would chase up responses to the grant request letters. Further quotes had been/will be obtained for roof works. The Parish Council needed to consider how rainwater discharge would be dealt with. A resident had contacted the Parish Council and the Meeting Room Committee about the driveway/carpark, which would be circulated to Cllrs for discussion at next meeting. The Meeting Room had sent the Annual Return and Accounts, which had been circulated. Cllrs thought it would be helpful to have better understanding of the running costs and expenses involved and would ask for the fuller detailed version of Accounts. The invitation for a joint meeting with the Meeting Room Committee would be reissued, HPC meet 17<sup>th</sup> September.

- Safer Crossing Outgang – The Parish Council noted responses (in black) from Jon Pickles, following updates by Parish Councillor Rose Hilton (in red), based on an original email dated 21 May 2024 from Jon Pickles (in blue), Eng MICE FIHE, Principal Engineer - Highways Maintenance Services, City of York Council.

Good afternoon, Cllr Ravilius.

Please accept my apologies for the delay in responding to the Parish Council's original requests.

You may already be aware that we completed the conversion of the existing 'give way' lining at the junction of The Outgang and Main Street. At the same time, we also refurbished two existing 'SLOW' markings on Main Street and added one new 'SLOW' marking just prior to the bend on the approach to The Outgang (from the Heslington village side). **Correct**

In the meantime, I have been working to coordinate the following elements:

- Verges clearance on The Outgang, in the area where the existing Stop sign and pole are planned for relocation, approximately 5 to 6 metres closer to the junction (to comply with Traffic Sign Regulations and General Directions legislation).
- Tree canopy lifting / hedge trimming in the area immediately above / adjacent to the position where the existing Stop sign is to be relocated.
- Tree canopy lifting in the area immediately above the existing Playground warning sign (on the Heslington side of The Outgang).
- Hedge trimming in the area immediately adjacent to the existing Playground warning sign (on the rural side of The Outgang).

The delay in progressing this work has been partly due to managing the budget for our Highways Basic Maintenance service, but also due to my ongoing management of other priorities. We are also unable to undertake work to lift the tree canopies or trim hedgerows during the current bird nesting season, so this work will need to be done after the end of August. **Yes all this work is still awaited. Approach by community police to CYC was around Feb 2023. Action plan agreed Sept 2023. There has been at least one full season where works could have been carried out but were not.**

*Apologies this work has not yet been carried out. As previously stated, I am arranging for works to be undertaken shortly after the end of August out of bird nesting season.*

Therefore, I intend to organise the verges clearance work and the Stop sign relocation in the interim period. I am currently aiming to complete this work before the end of August, which will require coordination between the Public Realm service and our Blacksmiths team. I also intend to schedule the remaining work shortly after the start of September.

The outstanding refurbishment of existing double yellow lining will need to be organised by the team currently programming lining refurbishment work with our external term contractor. However, I understand that this will require the adjacent verges to be 'sided-out' before lining works can take place, which would need to be undertaken by our Public Realm service. Please note that [Highway.Maintenance@york.gov.uk](mailto:Highway.Maintenance@york.gov.uk) have been copied into this message, for their information. **Please can Mr Pickles confirm who orders the "siding out" work on the verges which is necessary in order to be able to repaint the double yellow lines and please can both be actioned asap.**

*As previously stated, siding out would need to be undertaken by our Public Realm service, in conjunction with the lining operation, which will all need to be coordinated by our Highway Maintenance Services team (copied into this message).*

Chairman's Signature .....

Date.....

In addition, the issues raised in relation to the existing speed limit signage will need to be addressed by our Highway Regulation colleagues. I understand that Greg Morgan has previously made them aware, but for the avoidance of any doubt I've also copied them into this message, for their information. **By contrast with all the safety work above, the correction to the speed limit signage, including presumably the blacksmiths putting up a whole new 20mph sign, was carried out almost immediately. What a shame that the other work could not be given equally high priority, especially with the blacksmith coming on site.**

*Apologies, but pleased this speed limit anomaly was resolved.*

**- University of York - Student Buses, Antisocial Behaviour:**

The Chairman gave a summary of the Good Neighbours meeting on 09 July 2024.

*PB congratulated everyone responsible for the much-improved year re anti social behaviour in the village. She asked that the University continue with their pro-active program.*

*The sale of the Hive had been completed in May. No further details were available.*

*The University remain the owners of the Scout Hut land and no change was expected. The University would liaise directly with the Scouts.*

*The University with the Yorkshire Marathan organisers would ensure that routes in and out of Heslington are accessible to allow for human and animal welfare.*

*PB expressed concern at the University intent to have an extra two buses running along Main St West, making a total of four. They will be on a different timetable, on a different destination route but all going along Main St West. Communications from the University about this issue, will be issued in the next few weeks.*

**24/208 To receive report from Ward Councillor:**

“Apologies that this is such a hasty update, and that I am unable to attend this evening – this month has been a bit of a scramble!

1. Yorkshire marathon – I believe you are receiving an update from organisers this evening. I've had the following info: I will arrange for no waiting cones to be installed on School Lane as part of the TTRO for the event and with our traffic management company with the provisory that residents can still park there as required.

Yes, the closure is just to allow buses through and local residents so this doesn't get busy with vehicles using this as a through route due to the closures elsewhere on the course. Otherwise this would cause some considerable backlog along Field Lane and Main Street which would impact on local residents leaving the road. We do brief this in with the security company and provide passes where needed. We will make this clearer on the briefing for 2025.

2. Quickline – Officers at CYC are perplexed by Quickline's decision to omit certain properties from their rollout. The purpose of this publicly funded investment is to target those more difficult-to-reach premises. They have raised a concern with BDUK to address this issue.

I have a meeting with our digital team in August and will ask for an update then.

3. Scout hut – I am continuing to liase with Scott Swinton and the University to try and reach a reasonable and fair outcome for all parties.

4. Summer holiday activities – together with Fishergate ward councillors we are spending some ward funding on activities over the summer holiday. I have forwarded the posters for our activities on the Millennium Field. We are also hoping to do some activities that will appeal to adults at St Oswald's Church Hall and I'll forward details of these as soon as possible.

5. Ward funding – we are asking local organisations to submit bids for ward funding by the end of Sept. Cindy Benton is happy to provide forms and assistance to any organisations that need help.

6. New MP. Luke Charters has been elected as MP for York Outer. He is keen to meet as many local people as possible and listen to people's experiences of living in York. He's expressed an interest in meeting Parish Councils and I'd be happy to try and arrange for him to attend a Heslington Parish Council meeting if that is of interest?

Please do send over any questions that arise that I haven't answered above. I'm going to be away from Weds 24<sup>th</sup> July for a couple of weeks, but will chase things up”.

**24/209 To receive updates on the City of York Council Local Plan:**

Chairman's Signature .....

Date.....

No news or updates since the last meeting.

**24/210 To receive updates on the Neighbourhood Plan:**

The Parish Council had applied to Locality for the remaining grant of £5236.49

**24/211 To report and make relevant recommendations on new planning applications:**

- 24/01019/FUL - Installation of 4no. air source heat pumps to ground floor @ B5 Donald Baron Court, Wentworth Way

Resolved / Neutral / No Comment (Unanimous)

- 24/01153/TCA - Fell 2no. Cherry - trees in a conservation area @ 1 Barn Grove

Resolved / Neutral / Subject to approval/guidance from the City of York Council Tree Officer (Unanimous)

- 24/01199/TCA - Up to 3m crown reduction of 1no. Beech - tree in a conservation area @ The Vicarage, School Lane

Resolved / Neutral / Subject to approval/guidance from the City of York Council Tree Officer (Unanimous)

**24/212 To note planning decisions received:**

24/00384/TPO - To carry out all tree work as detailed in the submitted schedule on trees protected by Tree Preservation Order 42 - including felling of 3no. trees [one retrospective following failure], pruning 1no tree, deadwooding 4no. trees, crown reduction of 8no. trees and re-coppicing of 2no. trees @ University Of York - Consented

24/00391/TCA - Remove 3no. trees and prune 2no. trees as per submitted arboricultural report - trees in a conservation area @ Spring Lodge Main Street - Consented

24/00826/TCA - Lateral pruning of 3no. Ash trees overhanging 39 Peel Street - trees in a conservation area @ Trees Lying To The East Of Peel Close - Withdrawn

**24/213 To discuss financial matters:**

- Bookkeeping for current year to date:

Parish Councillors had received a bank reconciliation totalling £60440.92, along with linked income and expenditure.

- Bank Account / Savings:

The Parish Council agreed in principle that a savings account should be opened, which would require the signatories to deal with.

- Signatories / Online Access:

Cllrs P Bramley and Cllr Hilton, along with the Parish Clerk have online access. More signatories required.

- Payment Approval:

Parish Clerk / Lengthman      Salary / PAYE

Resolved / Approved (Unanimous)

**24/214 To discuss correspondence received by the council:**

- North Yorkshire Police Monthly Report – Noted

City of York Council - New Garden Waste Subscription Scheme launches in York – Noted

**24/215 To receive matters raised by members:**

The Parish Council would ask CYC to give the statutory 21 days notice to the Parish Council of all proposed road closures in the parish, as it is not possible to keep abreast of all the information of the website. It is understood that the Parish Charter states that CYC should

Chairman's Signature .....

Date.....

inform the Parish Council of such matters.

**24/216 To confirm the details of the future meetings:**

2024 - 20 August, 17 September, 15 October, 19 November, 17 December

**Important Dates:**

Asset of Community Value, The Deramore Arms Public House, Renewed 12 October 2023, Expires 11 October 2028

Type of Incident	Time and Location.	Heslington Report made and action taken by NYP	Total calls for Month
<b>ASB- Nuisance</b>	University	1 x incident	<b>1</b>
<b>ASB- Personal</b>			<b>0</b>
<b>Burglary</b>	Ron Cooke Hub 18/6	Youths broke into bicycle shed, theft/recovery og bicycle. Youths damaged cars whilst trying to escape. Possible CCTV	
	University 19/6	Items stolen from locked cupboard. Computer equipment tampered with. Possible CCTV	<b>2</b>
<b>Drugs</b>			<b>0</b>
<b>Vehicle</b>			<b>0</b>
<b>Theft</b>	Garrowby Way 14/6	Theft of bicycle from parking area	
	Kimberlow Hill 19/6	Theft from shop	<b>4</b>
	Lindley Court 21/6	Theft of bicycle from bike racks	
	University 26/6	Theft of bicycle from bike racks, lock left insitu	
<b>Violence</b>	University 22/6	Verbal abuse, forced entry into building, hoax phone calls. Possible CCTV. 3 youths stop/checked. Several incidents reported.	<b>1</b>
<b>Criminal Damage</b>			<b>0</b>

Chairman's Signature .....

Date.....