

# HESLINGTON PARISH COUNCIL

## MINUTES OF A MEETING HELD IN THE MEETING ROOM

TUESDAY 17 SEPTEMBER 2024 AT 7.30PM

**Councillors Present:** David Blacketer Pauline Bramley  
Richard Bramley John Garner  
Bev Heap Rose Hilton  
Caleb Pell

**In Attendance:** Fiona Hill – Parish Clerk  
City of York Councillor Kate Ravilious

**Public Present:** 0

**Public session matters raised:** None

**24/219 a) To receive apologies for absence given in advance of the meeting:**

\*Parish Councillor Tom Percy and Zena Richards

**b) To consider the approval of reasons given for absence:**

\*Resolved / Approved - (Unanimous)

**24/220 To record declarations of interest in items on the agenda:**

24/01608/TPO - Cllr Heap

**24/221 To approve the minutes of the Parish Council meetings of 16 July 2024 and 12 August 2024 (Meeting on 20 August 2024 cancelled):**

Resolved / Approved (Unanimous)

**24/222 To discuss matters arising from previous minutes:**

- Nature Recovery Areas – Future Plan – The Parish Council is still chasing Natural England to try and obtain written information. Cllr Ravillious would make enquiries.
- Double Taxation – The Parish Council is still trying to obtain information on the policy/procedure for deciding what is granted, so Cllr Ravillious would look into this.
- Tree Maintenance – Main Street – The Parish Council had contacted three contractors inviting them to attend a site meeting, so they can quote for the tree works.
- Yorkshire Water – The work had still not been done, so Cllr Ravilious would chase up.
- Yorkshire Marathon – The Parish Council was chasing up contact details as promised at the previous meeting.

**24/223 To receive updates on long-standing matters:**

- Meeting Room - Roof works – Project Management

The Parish Council had chased up responses to the grant request letters.

The Parish Council had received two quotes.

Resolved – The Parish Council would accept the quote from W.A. Hare & Son Limited (6 votes in favour, 1 abstention – Cllr Blacketer)

The Parish Council would inform the insurance company, stake holders and residents of the forthcoming works.

The Parish Council asked Cllr Ravilious to find out if any Section 106 funding, from the ST14 Hull Road development, could be used for these works.

Chairman's Signature .....

Date.....

The Meeting Room Committee had accepted an invite to attend a meeting at 6.30 p.m. before the Parish Council meeting on 19 November 2024.

- Meeting Room – Driveway – Surfacing, Car parking

To be discussed with Village Hall Management Committee at the November 2024 meeting.

The Village Hall Management Committee had erected signage in the car parking area.

- Meeting Room – Accessibility Audit – Outstanding issues

To be discussed with Village Hall Management Committee at the November 2024 meeting.

- Meeting Room – Garden waste subscription

The Parish Council agreed in principle to subscribing to this scheme and this would be confirmed at the February/March 2025 meeting.

- Safer Crossing Outgang – Works remains uncompleted. No updates since May 2024, so Cllr Ravillious will look into this.

- University of York – Student Buses - Increase in number of services and their frequency. 66 and 67 have been renamed U1 and U2.

U3 goes via the Fulford Golf Course, Broadway, Fulford Rd to the Barbican

U4 operates on Saturday and Sunday direct connection to the Designer Outlet. Start and end times of this service are based around the opening and closing times of the shops.

NU1(Clubbers Bus) night buses frequency increased running until 3.30am.

No publicity has been given to residents about the changes.

Cllr Ravillious confirmed that are all public buses but the U is confusing residents.

Request that each night bus be met and students reminded they will be walking through residential areas as they return to Halifax College.

Antisocial Behaviour -No major noise issues reported in these first days of the academic year.

**24/224 To receive report from Ward Councillor:**

Cllr Ravillious gave updates on Quickline and bus services.

**24/225 To receive updates on the City of York Council Local Plan:**

The Parish Clerk had circulated news and updates as listed on the CYC website.

**24/226 To receive updates on the Neighbourhood Plan:**

Update from Mike Dando forwarded to Cllrs.

The Parish Council was awaiting the updated quotation from Mike Dando, Directions as requested by Locality.

**24/227 To report and make relevant recommendations on new planning applications:**

- 24/01490/EMU - Change of use from Commercial, business and service or betting office or pay day loan shop to mixed use to ground floor convenience store (Use Class E(b)) and conversion[sic] of first floor to single dwelling flat under The Town and Country Planning (General Permitted Development) Order 2015 (as amended) - Schedule 2, Part 3, Class G @ NatWest, 14 Main Street

Resolved – Objection, as the application lacks clarity as to the details proposed and excludes reference to pertinent related works:

1. There is no reference to external signage or any illuminated notices and the design of which must be in keeping with the Conservation Area setting of the property.

Chairman's Signature .....

Date.....

2. There is no reference to external re-decoration and the design of which must be in keeping with the Conservation Area setting of the property.

3. T&CP (Use Classes) Order 1987 (as amended) indicates:

- E(a) Display or retail sale of goods, other than hot food
- E(b) Sale of food and drink for consumption (mostly) on the premises

The application is for Use Class (E(b)), but the application should specify whether the business is going to operate as a café/restaurant or a shop?

4. 'Convenience' stores can encompass a range of offers, including 'take-away' hot foods which may increase risks of local litter. The application should be conditioned to include a contribution to Heslington Parish's Lengthsman costs.

Food cooking odours could also affect neighbours' amenity without proper management/condition.

5. The sale of alcohol is a further consideration. No reference is made to any proposed Licensing Application. Late night sales of alcohol are increasing risk of incidents of antisocial behaviour and public nuisance. Substantial local resident opposition to the recent application to extend licensing hours of Charles XII pub, highlights the issues.

6. No reference to Opening Hours. Heslington Main Street is a semi-rural residential area. "7am to 11pm", 7 days per week operation would harm the quiet rural setting and character of Main Street. Without this key information it is not possible to give an informed comment on any potential impacts.

7. Proposal is for waste bins and recycling storage on an adjacent property. There is no reference that the neighbour has agreed to this use. Any solutions proposed must avoid unsightly adverse harm in a Conservation Area.

8. There is no dedicated parking or loading bays associated with the application. The application should include an assessment of traffic impacts and how safe access across a narrow footpath will be made.

9. Currently there is one ground floor exit at rear, allowing emergency escape from first floor across the adjacent property. New proposal is for an extra rear door leading from shop plus bins storage area. The application should confirm whether the owner of the adjacent land has approved these changes and granted access/usage over his property.

10. No Planning Application notice is posted at the property site or nearby lamppost.

In summary, this cursory approach to a Planning Application falls short of the required rigour and attention to local conditions that is required. In the absence of answers to all the queries listed above, the Parish Council recommends that the application be rejected and re-submitted with sufficient detail to enable City of York Council, Parish Council and local residents to fully understand and comment on what is proposed, and what its impact on Main Street's residents will be.

- 24/01608/TPO - Fell 1no. Ash (T1), remove dead, diseased and dysfunctional material over 30mm in diameter of 2no. Ash trees (T2, T3) including lateral reduction of limbs over footpath on trees protected by Tree Preservation Order CYC260 @ Holmefield Lane  
Resolved – No objection, subject to approval of the City of York Council Tree Officer (Unanimous)

- 24/01408/TCA - Crown lift 1no. Sycamore to 5m above ground level and crown lift 1no. Beech up to 6m above ground level plus crown reduce up to 6m - trees in a conservation area @ Charles XII Inn, Main Street

Chairman's Signature .....

Date.....

The Parish Council missed the consultation period whilst the Parish Clerk was on holiday.

**24/228 To note planning decisions received:**

- 24/00755/FUL- Single storey rear extension and rear extension to existing outbuildings @ Botland House, Main Street – Approved
- 24/00794/FUL - Installation of a bronze statue with Yorkstone plinth and associated foundations @ University of York, Derwent College – Approved
- 24/01019/FUL – Installation of 4no. air source heat pumps to ground floor @ B5 Donald Baron Court Wentworth Way - Approved
- 24/01153/TCA – Fell 2no. Cherry - trees in a conservation area @1 Barn Grove - Consented
- 24/01199/TCA - Up to 3m crown reduction of 1no. Beech - tree in a conservation area @ The Vicarage School Lane – Consented

**24/229 To discuss financial matters:**

- Bookkeeping for current year to date:  
Parish Councillors had received a bank reconciliation totalling £59022.67, along with linked income and expenditure. The budget 2025-2026 would be added to the next agenda.
- Bank Account / Savings:  
The Parish Clerk was corresponding with the bank to try and find out how to open such an account online.
- Signatories / Online Access:  
Cllrs Heap and Pell would be added as authorised signatories on the accounts.
- Payment Approval:

HESLINGTON PC - PAYMENT LIST - 17 September 2024

Invoice	Date	Notes	Supplier name	Amount
SB20241612	04/09/2024	External Audit	PKF Littlejohn LLP	£252.00
11632	27/08/2024	Newletter Printing	York Print Company	£105.00

Resolved / Approved (Unanimous)

**24/230 To discuss correspondence received by the council:**

- City of York Council – licensing application CYC-008956 for Charles XII, Main Street - Withdrawn
- North Yorkshire Police Monthly Report – Noted

**24/231 To receive matters raised by members:**

- York University – Car parking and car use – Heslington (21/00193/OUT)  
The Parish Council noted the content of a letter dated 23 July 2024 from O’Neill Associates, which includes the paragraph – “Surveys have been undertaken in accordance with Condition 6 to determine the level of University related car trips through the three key junctions. The number of trips through the junctions have also fallen since 2023 and, following application of the approved methodology, remain at a level well below the threshold where mitigation would be required”.

The Parish Council would write to City of York Council urging them to continue with these surveys for the reasons as follows:

- The Parish Council is aware of the routine issues of illegal parking on Main Street, School Lane, Field Lane, Low Lane, and the Outgang.
- This is the only evident, which helps with the understanding, of vehicle usage and

Chairman’s Signature .....

Date.....

mitigation.

**24/232 To confirm the details of the future meetings:**

2024 - 15 October, 19 November, 17 December

2025 – 21 January, 18 February, 18 March, 15 April, 20 May, 17 June, 15 July, 19 August, 16 September, 21 October, 18 November, 16 December

**Important Dates:**

Asset of Community Value, The Deramore Arms Public House, Renewed 12 October 2023, Expires 11 October 2028

Type of Incident	Time and Location.	Heslington Report made and action taken by NYP	Total calls for Month
<b>ASB- Nuisance</b>	Unit 5 - Kimberlow Hill	1 x incident	<b>3</b>
	University Campus 30/7	Male causing a nuisance selling 'Gag Mags'	
	York Sports Village 30/7	3 youths causing anuissance , refusing to leave, throwing things.	
<b>ASB- Personal</b>			<b>0</b>
<b>Burglary</b>			<b>0</b>
<b>Drugs</b>			<b>0</b>
<b>Vehicle</b>			<b>0</b>
<b>Theft</b>	Unit 5 - Kimberlow Hill	1 x incident	<b>6</b>
	Alcuin Way 8/7	Possible theft of mobile phone	
	University 2/7-8/7	Theft of bicycle from campus. Bicycle retrieved by police on 10/7	
	Morrell Library 20/7	Theft of bicycle from outside library, lock also taken	
	Freboys Lane 24/7	Male stopped and apprehended whilst in the progress of crime	
Sports Village 29/7	Theft of bicycle from bike shed		
<b>Violence</b>	Sports Village 20/7	Youths causing issues, possible theft and abusive behaviour towards staff	<b>1</b>
<b>Criminal Damage</b>			<b>0</b>

Type of Incident	Time and Location.	Heslington Report made and action taken by NYP	Total calls for Month
<b>ASB- Nuisance</b>	Field Lane 5/8	Persistant ASB from travelling community parked in field	<b>4</b>
	Field Lane 11/8	Male riding 'dirt bike' in field causing a nuisance	
	University 16/8	Youths causing a nuisance in the area	
	Field Lane 30/8	Youths causing a nuisance in the area throwing things at vehicles	
<b>ASB- Personal</b>	University Road 6/8	Incident with neighbour causing distress	<b>1</b>
<b>Burglary</b>			<b>0</b>
<b>Drugs</b>			<b>0</b>
<b>Vehicle</b>			<b>0</b>
<b>Theft</b>	Garrowby Way 2/8	Theft of bicycle - occurred sometime over the last few months	<b>5</b>
	University of York 11/8	Attempts to steal contractors equipment from behind library. Security on site confronted males	
	James Way 15/8	Theft of bicycle from outside Psychology Block	
	Deramore Lane 16/8	Theft of electric bicycle from shed	
	Ron Cooke Hub 19/8	Theft of bicycle from bike shelter	
<b>Violence</b>			<b>0</b>
<b>Criminal Damage</b>	Main Street 3/8	Damage to telephone box	<b>2</b>
	Goodricke Way 21/8	Doors smashed, fire extinguishers sprayed damage to electrical points. Possible CCTV	

Chairman's Signature .....

Date.....