

HESLINGTON PARISH COUNCIL

MINUTES OF A MEETING HELD IN THE MEETING ROOM

TUESDAY 21 JANUARY 2025 AT 7.30PM

Councillors Present: David Blacketer Pauline Bramley
Richard Bramley John Garner
Bev Heap Rose Hilton
Caleb Pell Tom Pearcy

In Attendance: Fiona Hill – Parish Clerk

Public Present: 0

Public session matters raised: None

24/273 a) To receive apologies for absence given in advance of the meeting:

Parish Councillor Zena Richards*

City of York Councillor Kate Ravilious

b) To consider the approval of reasons given for absence:

*Resolved / Approved (Unanimous)

24/274 To record declarations of interest in items on the agenda: None

24/275 To approve the minutes of the Parish Council meetings of 17 December 2024

Resolved / Approved (Unanimous)

24/276 To discuss matters arising from previous minutes:

- Meeting Room:

-- Roof works – Project Management

--- Asbestos Management Plan – This was reviewed and re-adopted

--- WA Hare – The quote had time elapsed, and they would be asked to resubmit quote for work starting July 2025

--- ACRE – the Grant had been lost as the work would not commence by 31 March 2025

--Driveway Dispute - The work had been completed, so this item could be removed

-- Access Audit – The Parish Council would ask the Meeting Room Committee to give a monthly progress report on work done/work to do.

- Safer Crossing Outgang – Jonathan Pickles, City of York Council had emailed an update as follows:

“Thank you, I was already aware that Halifax Estates had cut their hedge, but the purpose of this was to make sure it was no longer overhanging the existing Playground sign to the southern side of The Outgang.

I can confirm that the Stop sign was relocated last week as planned – please see the photo I took on Friday, showing the sign in its new (legal) position, i.e. no more than six metres from the Stop line:

Chairman’s Signature

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Please note that remarking the yellow lining was not dependent upon the hedge trim for the previously mentioned Playground sign. However, responsibility for arranging the yellow lining works rests with my colleagues in Basic Maintenance, as I mentioned in my previous message – please see an extract from that message below:

Double yellow lining refurbishment – this work rests with our Basic Maintenance team. As I understand it, parts of the adjacent verge need to be sided out / cut back to reveal the edge of carriageway before any lining can be applied to the road surface. At this time of year, the road surfaces are usually wet / damp, so it's not an ideal time of year to undertake line marking works.

Hence, I've copied my colleague Will Sommerfeld into this message (together with his manager, John Putsey), so Will should be able to give you an update on the situation.

Now that the Stop sign has been relocated to a legally acceptable position, that concludes the items of work that I was responsible for implementing on behalf of the Parish Council (i.e. conversion of the existing give way lines to a Stop line; vegetation clearance / canopy lifting required for the two Playground signs, and in the area where the Stop line needed relocating; and finally, the relocation of the Stop sign).

In accordance with Highway Regulation, I also understand that the speed limit signing issues have been addressed. Should the Parish Council require any further information concerning speed limits, they will need to contact Highway Regulation directly (I've also copied them into this message)".

- University of York – Student Buses, Antisocial Behaviour – NTR

- Tree Maintenance – Main Street – Lewis Tree Surgery York Ltd had emailed to advise they would start the work 25 February 2025

- Nature Recovery Areas – Future Plan – NTR

24/277 To receive report from Ward Councillor:

Cllr Ravilious had emailed as follows -

“Quickline update from Lindsay Wilkinson - As you are aware, delivering fibre in the Heslington area has been met with a few challenges from parking suspensions to pole

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locations, and when one hurdle has been overcome, Quickline have then experienced further hurdles that have taken some time to overcome.

The latest update we had in December involved Quickline waiting for a pole location approval from CYC which has a 28 day window. They are now at day 22 so they are hoping to gain this very soon. I will give the planning team a nudge, but can only do this if approval isn't granted within the 28 day timeframe. Upon approval, cabling and splicing work needs to take place, I'm yet to establish a timeframe on this, but I will of course keep you updated as and when I receive more information.

The good news is that fibre broadband will become available in the Heslington area, however I appreciate the frustration of how long this has taken. Please let me know the date of February's meeting so I can schedule this in my calendar to provide you with another update, if I've not received one before then.

Dip in road outside Deramore Arms - Yorkshire Water have confirmed that they have now repaired

New Licensing applications - I haven't been notified of any

Ward funding - I held a joint ward committee meeting with Fishergate last night where we discussed all the ward funding applications. I have had 5 applications for ward funding and am pleased to be able to support them all as follows:

- *Heslington village trust – to reproduce a local history booklet and sell it to raise funds towards the Big Community Lunch*
- *Heslington village trust – funding to support the Big Community Lunch*
- *St Oswald's Church – to fund a handrail for their new ramp, providing accessible entrance to the church hall where many community events are held*
- *Fulford Scout group – to fund benches and some landscaping to create an outdoor area including a fire pit, and a space to hold more outdoor community events*
- *Fulford Parish Council – a contribution towards energy efficiency and insulation measures for the parish hall.*

In addition I have teamed up with Fishergate ward to fund a series of school holiday events including sessions run by York Knights and Make Space for Girls, and to purchase a number of winter warm packs which we have given to residents who are on a low income and struggling to keep their homes warm.

We will be using the last of the ward funding to provide two inflatable sessions run by York Knights during the Easter holidays – more details to follow.

We anticipate that next year's ward funding budget will be similar to this year (around £5500 for Fulford & Heslington) and will welcome applications during the next financial year, with the same conditions as in previous years. We'll send out a call for applications nearer the time, but feel free to ask if you have any specific questions or want to run ideas past me.

Local Plan - Inspectors report is with the Ministry of Housing, Communities and Local Government. We are still waiting for the Inspector's report and once we receive it there will

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be a three week fact checking process within the council. We hope to be taking it to full council for approval this spring.

Outgang safer crossing and highway measures - I haven't had chance to chase the highways team but am hoping that they have relocated the stop sign now? I've forwarded on your notification that the hedge has been cut and will remind them that the yellow lines need doing.



A resident has alerted me today to the above permitted development application from Quickline. I've contacted our planning and digital team and it appears that Quickline are planning to install the pole in this area to feed fibre cables to the harder-to-reach properties along the lane. The pole is the final hurdle to achieving installation. Head of Planning has told me it is a permitted development and therefore doesn't need planning permission, but the Digital team have said that there has been a delay whilst waiting for planning permission. I'll try and get to the bottom of whether it needs planning permission or not. Meanwhile, I'd appreciate the Parish Council's views on the suitability of this location for the pole".

The Parish Council would respond to Cllr Ravilious as follows:

- Quickline – The pole would be visually intrusive to nearby houses and they should be precise and exact is advising which houses it would serve.
- Yorkshire Water – whilst they have fixed the leak, they have created a bigger dip, so would appreciate them returning to deal with this.

24/278 To receive updates on the City of York Council Local Plan: See Ward Cllr report

24/279 To receive updates on the Neighbourhood Plan:

Mike Dando, Directions Consultancy had emailed as follows:

"I can report that I now have an updated Policies Map and Significant Green Spaces Figure with which I am happy, i.e. they now match the draft plan text. Further Figures mapping remains outstanding, pending finalisation of the Local Plan.

Regarding this, my latest information is that the inspectors' report, for fact-checking purposes, is expected to be with York by early February. But then you probably know this already.

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You will of course also be aware that the Government issued a new National Planning Policy Framework late in December. As a result, the plan text will, as a minimum, need to be checked and updated to take account of new paragraph references. It would also be prudent to check policies in order to ensure that they take account of the revised national policy, although having done this for another of the plans I'm working on, I wouldn't anticipate any major changes. Regarding the practicalities of this, is this something you would wish me to undertake on your behalf, or are you happy to do so yourselves? If the former, I seem to remember that you were making some factual amendments to the plan's text yourselves. Does this mean that you now hold the 'master' copy of the plan in Word? If so, you would need to supply me with this for updating purposes. The latest version I have is Draft Version 2 dated August 2023.

John Roberts at York has asked me whether the timescale for progressing the NP is still the same. I've told him that I'd heard nothing from you to indicate any change, i.e. you/we are still waiting for the Local Plan to be adopted before undertaking the Regulation 14 consultation on the revised Pre-Submission Plan. Is this indeed still the case?

Finally, we are approaching the end of the financial year. Will you require an invoice from us for the small amount of work done this year on your behalf? It will amount to no more than a few hundred pounds”.

The Parish Council would ask him to issue an invoice for work up to 31 March 2025.

24/280 To report and make relevant recommendations on new planning applications: None
The Parish Council noted 24/02133/FUL had been withdrawn

24/281 To note planning decisions received:
- 24/01571/FUL – Change of use of former bank to dental practice including a single storey rear extension @ Barclays, 11-12 Main Street - Approved

24/282 To discuss financial matters:
- Bookkeeping for current year to date:
Parish Councillors had received a bank reconciliation totalling £65761.23, along with linked income and expenditure.
- Financial Management:
-- Budget 2025-2026
Resolved – Precept agreed £21369.00 (Unanimous)
-- Policies - At the 2024 Annual Parish Council Meeting the Parish Clerk reported that she had conducted a review of the policies and the YLCA Checklist was updated with the work done throughout the year. However, five policies still require work - Risk Assessments, Websites Management Policy, Website Accessibility Statement, Financial Risk Assessment and Health & Safety.

The Parish Clerk had circulated draft policies - Health and Safety and Financial Risk Assessment

Resolved / Adopted (Unanimous)

- Payment Approval:

Parish Clerk/Lengthman	Salary/PAYE	
Parish Clerk	Expenses	
York Christmas Trees	Norway Spruce	£336.00
York Print Company	Newsletter	£105.00

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24/283 To discuss correspondence received by the council:

- Coronation Bench

CYC Public Realm had emailed as follows – *“The bench is currently in Blacksmiths workshop awaiting assessment for repair. The assessment is currently pending.*

Due to the period of time since initial removal. Efforts are being made to expedite the assessment of the bench and decide whether a repair is possible.

When this assessment is completed, you will be contacted regarding the outcome and action to take place”.

24/284 To receive matters raised by members: None**24/285 To confirm the details of the future meetings:**

2025 – 18 February, 18 March, 15 April, 20 May, 17 June, 15 July, 19 August, 16 September, 21 October, 18 November, 16 December

Important Dates:

Asset of Community Value, The Deramore Arms Public House, Renewed 12 October 2023, Expires 11 October 2028

North Yorkshire Police Report December 2024

Type of Incident	Time and Location.	Heslington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance			0
ASB- Personal			0
Burglary	More House 30/12	Room in residential house broken into and trashed. Cash stolen	1
Drugs			0
Vehicle	University of York 21/12	Male caught trying to break into cars in the car park. Security detained him til police arrived	1
Theft			0
Violence			0
Criminal Damage			0

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