

**HESLINGTON PARISH COUNCIL**

**MINUTES OF A MEETING HELD IN THE MEETING ROOM**

**TUESDAY 15 APRIL 2025 AT 7.30PM**

**Councillors Present:** Pauline Bramley Richard Bramley  
Bev Heap Caleb Pell  
Zena Richards

**In Attendance:** None  
(City of York Councillor and the Parish Clerk were not in attendance)

**Public Present:** 0

**Public session matters raised:** None

**24/312 a) To receive apologies for absence given in advance of the meeting:**  
Parish Councillors David Blacketer, John Garner, Rose Hilton and Tom Percy  
**b) To consider the approval of reasons given for absence:**  
Resolved / Approved (Unanimous)

**24/313 To record declarations of interest in items on the agenda:** None

**24/314 To approve the minutes of the Parish Council meetings of 18 March 2025**  
Resolved / Approved (Unanimous)

**24/315 To discuss matters arising from previous minutes:**

- Meeting Room:
  - Roof works – Project Management  
Contractor suggests a pre-start meeting approx. end May/early June. Cllrs agreed two representatives from both the Parish Council and the Management Committee along with adjoining neighbours and properties sharing access to Meeting Room, would be invited. Cllr Blacketer has been in touch with the Building Control Plan Advisory regarding pre-commencement inspection and a reply would be chased up.
  - Access Audit – The title deeds and plans for properties sharing the Meeting Room Access had been obtained. The Parish Council will give consideration on how to proceed.
  - Waste Collection – City of York Council considered the Meeting Room/Parish Council a commercial business, so would charge an annual subscription of £49.00, plus the waste collection fee of £40.00. The Parish Council decided not to proceed at this time.
  - Safer Crossing Outgang – Double yellow lines completed, so this item could be removed from the agenda.
  - University of York – Student Buses, Antisocial Behaviour – Only a few incidents
  - Newsletter – Deferred to next meeting. A separate sheet about raising money for roof funds, to be delivered at the same time, would be drafted. Cllr Pell would look onto possible ways of sponsorship. An update on 5/5a Main Street/The Hive would be included – “Decision on the application has been put on hold by City of York Council Planning Committee to gather more information about the way the buildings had been marketed for sale and the availability of student accommodation on campus”.

**24/316 To receive report from Ward Councillor:** None

Chairman’s Signature .....

Date.....

- 24/317 To receive updates on the City of York Council Local Plan 2017-2033:**  
NTR, this item would remain on the agenda
- 24/318 To receive updates on the Neighbourhood Plan:**  
HPNP, HRA and SEA are in process of being revised
- 24/319 To report and make relevant recommendations on new planning applications:**  
- 25/00713/TPO – Fell 2no. Beech trees protected by Tree Preservation Order No. 15/1986 @ University of York  
Resolved / No Objection, subject to guidance from City of York Council Tree Officer (Unanimous)
- 24/320 To note planning decisions received:**  
- 25//00347/DMNOT – Demolition of vacant dwelling house @ University House, Spring Lane - Refused  
- 24/02143/FUL – Churchyard extension to include new gates @ Heslington Church, Field Lane – Approved
- 24/321 To discuss financial matters:**  
- Bookkeeping for current year to date -  
A bank reconciliation totalling £62516.09, along with an income and expenditure report was circulated around Cllrs. Double taxation for 2024/2025 totalling £2215.68 had been received.  
- Financial Management:  
-- Banking – Cllrs discussed the possibility of opening an account with Unity Trust Bank  
-- Policies – A draft Risk Management Policy was circulated, which would be discussed further at the next meeting.  
- Payment Approval:  
Parish Clerk/Lengthman                      Salary/PAYE  
YLCA    Subscription                                      £238.00  
Land Registry                                      Search Fees                                      £28.00  
Resolved / Adopted (Unanimous)
- 24/322 To discuss correspondence received by the council:**  
- YLCA – guidance/information received and forwarded to Cllrs  
- North Yorkshire Police report (March 2025) – Not received
- 24/323 To receive matters raised by members:**  
- Sportsfield – Deferred until next meeting.
- 24/324 To confirm the details of the future meetings:**  
2025 –20 May\*, 17 June, 15 July, 19 August, 16 September, 21 October, 18 November, 16 December  
  
\* 7.30 p.m.      Annual Parish Meeting  
7.45 p.m.      Annual Parish Council Meeting  
8.00 p.m.      Parish Council Meeting

**Important Dates:**

Asset of Community Value, The Deramore Arms Public House, Renewed 12 October 2023, Expires 11 October 2028

Chairman's Signature .....

Date.....